

16th April 2019

Dear Parents and Carers,

Welcome to William Morris Primary School

We warmly welcome you to William Morris Primary School and we look forward to welcoming your family into our school community. We recognise that children come to us with many different talents, experiences and individual needs and we will be providing plenty of opportunity and visits so that we can get to know your child and support them in the best possible way as they join our new school.

Transition

Please find over the next few pages, information on our transition process, dates for our staggered start in September and sign-up sheets.

Coffee Meeting Play & PTA Meeting

We would like to welcome you to a coffee meeting on **14th May at Abbey Meads Primary School from 1:30pm-2:45pm**. This will be to begin to meet all the children offered a place at William Morris and to meet the class teacher. After the coffee meeting, any parents who are interested in helping on the PTA are invited to stay on to discuss PTA roles and have our first meeting. We look forward to seeing you then and to begin our journey towards starting school in September.

Please bring the below response slip to this meeting.

Parent Meeting

We would also like to invite parents to an **induction meeting on Tuesday 11th June at 6.00pm at Ferndale Primary School**.

At the meeting we will give you practical information about starting school, school uniform and school meals. There will be a new entrants' induction pack for each child which contains registration forms.

Please note: This meeting is not suitable for children.

In the Autumn Term we will invite you to a meeting about the Early Years Foundation Stage curriculum.

Home Visits

This is a time where we come to visit you and get to meet your child in their home and in their familiar surroundings, where they are most confident. It is lovely to see the children's favourite toys and pets etc, and it really helps us to learn more about each child and for them to feel more comfortable with their new adults. It is also a great time for parents to ask questions, explain any strengths or concerns and talk to your child's class teacher on an individual basis.

The home visits will take place throughout the day on **Tuesday 25th June, Thursday 27th June and Tuesday 2nd July**. Please indicate all the days you **CAN DO** on the attached form.

Stay & Play Sessions

We would like to invite your child for two afternoon 'Stay & Play' sessions with their new class teacher at Ferndale Primary School. During this time, the children will have the chance to meet and play together in a Reception classroom, with their teacher, Mrs Lauren Coley. We will spend time in both the indoor and outdoor areas, have a play with the toys, get to know each other and have a story and a sing song on the

carpet before they leave. Parents are welcome to come in with their children to help them settle and then go to have a cup of tea together. We usually encourage parents to leave the children for a little while, so that they can begin to develop friendships with the others and spend time with their teacher by themselves.

We hope you can attend both of these visits, as we have found that they really help the children settle quickly into school. The dates for these are: **Monday 8th July and Monday 15th July from 3:00-4:00pm at Ferndale Primary School.**

Nursery Visits

To support your child’s transition into our Early Years Foundation Stage, we will begin visiting nurseries from mid-June onwards. We aim to spend some time with all of the children at their current settings and speak with their key workers, to start to build relationships with the children and to discuss any specific information with the adults there.

School Visit

Before the children start school in the second week of the Autumn Term, we would like to invite them to a ‘Stay and Play’ session in their new classroom on **Friday 6th September at 9:30-10:30am.** This will allow the children to see their classroom and meet the teachers before beginning school in week 2.

School Opening - At 10:30am we will have a school opening with local representatives and refreshments.

Starting School

We will be implementing a staggered start for the children to support them as they enter the next phase of their education. The information is below and will be explained more fully at our Parent Induction Meeting.

We encourage all parents to start their children full time in September. We have found this helps children settle and establish friendships quickly; children starting later can sometimes find it harder to break into established friendship groups. If a child finds it hard to settle we can extend the period of part-time schooling, until it is right for them to stay all day. This decision will be made by the class teacher and Headteacher in conjunction with parents.

Week 1	Mon 2 nd Sept	INSET
	Tues 3 rd Sept	INSET
	Wed 4 th Sept	INSET
	Thurs 5 th Sept	INSET
	Fri 6 th Sept	Children visit 9:30am-10:30am
Week 2	Mon 9 th Sept	Group 1 in until 12pm
	Tues 10 th Sept	Group 2 in until 12pm
	Wed 11 th Sept	Group 3 in until 12pm
	Thurs 12 th Sept	All YR in until 12pm
	Fri 13 th Sept	All YR in until 12pm
Week 3	Mon 16 th Sept	All YR in and stay for lunch until 1pm
	Tues 17 th Sept	All YR in and stay for lunch until 1pm
	Wed 18 th Sept	All YR in and stay for lunch until 1pm
	Thurs 19 th Sept	All YR in and stay all day until 3:15pm
	Fri 20 th Sept	All YR in and stay all day until 3:15pm
Week 4	Mon 23 rd Sept	Children are now in school full time

Your child is in Sunflower Class

Your child is in Group _____

Forms

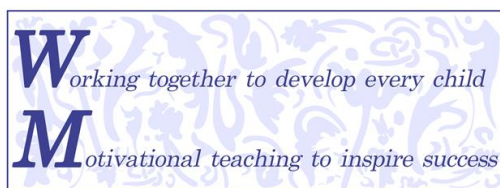
Please return the below **response page** to Ferndale Primary School or bring it along to the coffee meeting.

Starting School

There are lots of ways you can help to prepare your children for starting school, for example:

- Encourage your children to dress themselves
- Ensure that they are able to go to the toilet independently
- Experience turn taking through games and play
- Practise using a knife and fork
- Establish a quiet time before bed where you share stories, rhymes and poems
- Chant numbers and practically count objects
- Teach your children to recognise their name

Our School Ethos:



Please see our attached school brochure to tell you a little more about our curriculum, ethos, vision and our staff.

It would be extremely helpful to us if you would please **sign and return the forms** at the end of this letter to The Blue Kite office at Ferndale Primary School or bring them to the Coffee Meeting, to let us know whether or not you will be able to attend the transition events.

We hope that your child is as excited about joining our school community as we are about welcoming them. We are looking forward to working in partnership with you to achieve the best possible education for your child at William Morris Primary School. If you have any concerns or questions, do not hesitate to ring and we look forward to meeting you at our events this term.

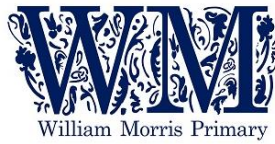
Yours sincerely

A handwritten signature in black ink that reads 'J. Fraser'.

Mrs Jo Fraser
Headteacher

A handwritten signature in black ink that reads 'Lauren Coley'.

Miss Lauren Coley
Early Years Foundation Stage Teacher



RESPONSE PAGE

Please bring the below slip to the coffee meeting or return to: William Morris Primary School, c/o Ferndale Primary and Nursery School, Wiltshire Avenue, Swindon, Wiltshire, SN2 1NX. Thank you

Child's forename and surname:	
Child's preferred forename:	
Child's date of birth:	
Name of Nursery/Playgroup:	
Parent or Carers name:	
Contact phone number:	
Signed:	

Parents Induction Meeting - Tuesday 11th June 2019 at 6pm

I/We **WILL** be able to attend the meeting on the 11th June at 6pm

I/We **WILL NOT** be able to attend the meeting on the 11th June at 6pm

Home visit

Please indicate all the days which **will be possible** for us to visit

Tuesday 25 th June	YES	NO
Thursday 27 th June	YES	NO
Thursday 2 nd July	YES	NO

We will advise you in due course of the date and time of our visit

Stay & Play Sessions

My child **WILL** be able to attend his/her Stay & Play Sessions **8th July 3-4pm**

My child **WILL NOT** be able to attend his/her Stay & Play Sessions **8th July 3-4pm**

My child **WILL** be able to attend his/her Stay & Play Session **15th July 3-4pm**

My child **WILL NOT** be able to attend his/her Stay & Play Sessions **15th July 3-4pm**